

How to Create a shortcut to the COVID-19 Health Screening on your

If you are on campus daily, this is a quick way to access the Jackson College COVID-19 Health Screening questionnaire from your iPhone home screen, instead of navigating to the link each time.

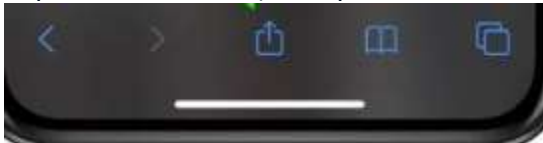
1. Launch **Safari** on your iPhone
2. Navigate to the site
<https://forms.office.com/Pages/ResponsePage.aspx?id=aDDnqPdAVk-zUQ8x22fThTE5rXsUp95Em7NX-zK9YU1UMVBaNFIDSVIFVkcwMTdLNEILWjk2N1VIUi4u>
or from here:
<https://www.jccmi.edu/covid-19/>

Please note who is allowed on campus is determined by the current Jackson College alert level.

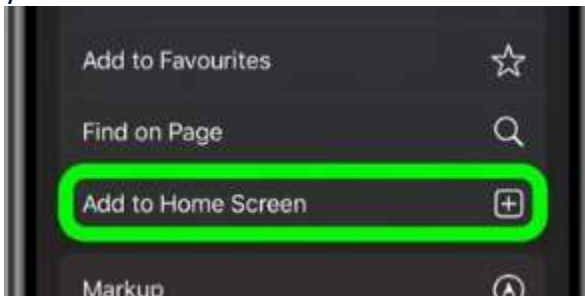
Employees

- All employees coming to campus must have Leadership Council permission.
- Once permission is received Leadership Council will notify RTF so that you will be added to the JetNet Reintegration Course.
- Prior to coming to campus everyone must complete the COVID-19 course
- Your name will be sent to the staff at the checkpoint. If you do not complete the course prior to your arrival you will not be allowed to enter campus.
- Prior to your arrival but no earlier than the morning of you will need to complete the **COVID-19 Health Screening which can be found here.**
- Once on campus you will be directed to the COVID-19 Health Screening checkpoint.
- You will be asked for your Jackson College ID

3. Tap the **Share** icon (the square with an arrow pointing out of it) at the bottom of the screen.



4. Scroll down to the list of actions and tap **Add to Home Screen**. (If you don't see the action, scroll to the bottom and tap **Edit Actions**, then tap **Add** next to the **Add to Home Screen** action. After that, you'll be able to select it from the Share Sheet.)



5. Type a name for your site link. This will be the title that appears beneath its icon on your Home screen.
6. Tap **Add** in the top-right corner of the screen.